

Charter School Business Officer Certification, Endorsed by TCSA

**Fill the GAP with Qualified Business Officers**

The Business Official's role is critical to all charter schools’ success.  All charter schools are managing hundreds of thousands to usually millions of dollars.  They are bound by many **state and federal guidelines, compliance issues, and state and federal reporting deadlines**.  The majority of failed charter schools are due to fiscal failure instead of academic short-comings. And conversely, **strong, growing** and **academically successful** charters have a **qualified, knowledgeable Business Officer** partnered with the Board and CEO. This was the inspiration for the Texas Charter School Business Officer Certification (CSBOC) Program.

The goal of the CSBOC program is to recognize **the diverse, complex and ever changing responsibilities** of a charter business officer and create a learning environment where students learn the responsibility, competencies and strategic vision to ensure their charter school is **viable, stable, fiscally sound and has a foundation of continuous improvement and growth**. CSBOC is based on the competencies needed by every Charter School Business Official in order to successfully run the “Business” of charter schools. The areas of focus include but are not limited to **Finance, Facility, Personnel, Technology, Leadership, Marketing, and Student Services**.

Once certified, charter school business officers (CCSBOs) will be in **high demand and recruited at very competitive wages**. Their expertise in maximizing funds will provide for a **well-funded, high quality education** at their charter school.

**About CSBOC**

The certification program is a combination **of trainings and bootcamps. Trainings include live webinars, online courses and  live training days. Boot camps are offered twice a year and are case studies and review of policies and procedures in the main subject areas of charter schools. CSBOC will also be offering Business Week once a year. This is a review of all of the new and changing requirements that business officers face every year.** To be certified, the candidate must complete 120 hours of CSBOC course work as well as attending all 4 boot camps. Of the 120 hours for certification, 80 are required and 40 elective. Each of the seven areas of business officer focus has required hours in their topic and the 40 elective hours can be in whatever topic the participant chooses. There are many offerings to match the needs of every business office. Once certification is obtained, continuing education of 1800 training course minutes and 810 minutes of documentation workshops are required annually.

Participants and registered users will also receive communication from CSBOC with reminders of compliance deadlines, tips and tricks of the trade in the form of a weekly newsletter "Tuesday Tips" along with access to a Resource Center with different information and documents pertinent to Charter Schools.

**Learn More**

Visit our website and become a registered user. View our calendar and sign up for upcoming trainings.

**www.csboc.org**